

Request for Proposal



WHO ARE WE?

Binghamton University's College of Community and Public Affairs created the Philanthropy Incubator Project to strengthen the relationship between the College and local organizations. The goals of the Philanthropy Incubator are to increase graduate students' awareness of non-profit work in our region, gain skills required for distributing philanthropic funds, and provide resources to help non-profit organizations accomplish their mission.

HOW DO GRADUATE STUDENTS ALLOCATE FUNDS?

Binghamton University is one of ten institutions of higher education to receive funding through Students4Giving, a joint-program through Campus Compact and *Fidelity*® Charitable Gift Fund. Students4Giving granted \$15,000 to ten academic institutions for 2009, (see websites and descriptions below). Our program, known as the Philanthropy Incubator, involves Public Administration and Social Work graduate students.

OUR SUPPORTERS:

	<p>Campus Compact</p> <p>Campus Compact is a national coalition of nearly 1,200 college and university presidents — representing some 6 million students — dedicated to promoting community service, civic engagement, and service-learning in higher education. Campus Compact provides colleges with vast resources including access to funds for research, program models, and advocacy for college students to be active members of the community. http://www.compact.org/</p>
	<p>Fidelity® Charitable Gift Fund</p> <p>Fidelity is an independent, public charity and run as a donor advised fund. Fidelity generates funds through The Giving Account and The Pooled Income Fund. http://www.charitablegift.org/</p>
<p><i>Students4Giving</i></p>	<p>Students4Giving</p> <p>Established in 2007 as a joint venture between Campus Compact and <i>Fidelity</i>® Charitable Gift Fund for student fund allocation in 2008. Students4Giving allows non-profit/philanthropy classes at the ten academic institutions to enter the process of grant making and fund allocation (for the 2008 cycle of Students4Giving).</p>



GRANT GUIDELINES:

The Binghamton University Philanthropy Incubator aspires to provide support to non-profit organizations in the Southern Tier / Central New York Region who provide internship and field placement opportunities for students in the Binghamton University MSW and MPA programs. As local organizations provide support to students by opening their doors for a hands-on education, the Philanthropy Incubator will provide support through funding in order to strengthen and reinforce these important relationships.

The Philanthropy Incubator anticipates awarding three to five grants of between \$1,000 and \$4,000. The students of MPA and MSW programs will review proposals and conduct site visits for some applicants. Proposals are due no later than 5:00pm on March 31st 2009 and funding will be awarded in early May.

Grant criteria:

- The requesting organization must be a 501(c)(3) non-profit organization;
- The organization must have provided an internship opportunity to a Binghamton University MPA or SW student in the previous 12 months;
- The requesting organization must be located in the Southern Tier or the Central New York region of New York State;
- The grant request may not be for a project that relies upon continued annual support from the Philanthropy Incubator for success;
- The grant award may be applied towards programming or capital expenses (ongoing operational expenses such as salaries and/or stipends will not be considered);
- Three copies of the grant application must be received by the Public Administration department at Binghamton University no later than 5:00pm on March 31, 2009 (mailed applications must have be postmarked no later than 3/24/09).
- Applications will be evaluated based on their capacity to maximize impact for the prospective grantee.

Mailing Address:
Philanthropy Incubator Project
c/o David Campbell
Binghamton University
Department of Public Administration
PO Box 6000
Binghamton, New York 13902-6000

Hand Delivery Address:
Professor David Campbell
Binghamton University
Downtown Center, Room 340
67 Washington Street
Binghamton, New York 13902

Supporting documents:

Along with the completed application (not to exceed five pages) the following documents must be submitted with the grant application (*these documents are not included in the overall length of the grant application*):

- Proof of 501(c)(3) status as a legally registered not-for-profit organization
- Most recent financial audit of your organization
- Signed statement in support of the grant request from the organization's Executive Director (or designee)



Grant Application

Please provide detailed answers to the questions below. The boxes will expand as you type. This application may not exceed five pages when complete. Questions about the application process may be directed to David Campbell at dcamp@binghamton.edu. Responses will be provided by Professor Campbell or students in the Philanthropy Incubator class.

BACKGROUND INFORMATION:

Organization Name.....

Federal Tax ID #.....

Address 1.....

Address 2.....

City.....

State.....

Zip.....

Executive Director.....

Executive Director Email.....

Executive Director Phone.....

Application Contact Person.....

Contact Person Telephone (*days*).....

Contact Person Email.....

Organization Website.....

Please enter your organization's mission statement:



PROJECT DETAILS:

Amount of money requested:

Please describe the purpose of the requested funds:

How will this project further your organization's mission?

How will this project impact your targeted population?

How will you measure the impact/effectiveness of the project? What measurable outcomes do you plan to achieve?

What is your timeline for the implementation of this project?

For projects requiring ongoing financial support, please describe how the project will be funded in the future:

Please provide any information that may offer additional insight into your project:

I certify that the information contained in this application is accurate to the best of my knowledge.

Print Name & Date

Signature